



Our Full Wedding Co-ordination Service

At our initial meeting we discuss in great detail your wedding ideas and dreams, the type of venue and/or services you are looking for, how many guests you plan to have, what sort of catering you want to provide and the overall ambience of the day; traditional, modern chic, formal, relaxed, themed etc. We will also discuss your budget and how best to divide it up to ensure that all the items most important to you are covered and we will talk about what services you would like us to provide for you.

Essentially your wedding co-ordinator will act as your wedding PA researching and liaising with suppliers, providing you with all the information, quotes and advice you need to make the decisions.

No two weddings are the same and therefore all our co-ordinations are created and quoted individually to meet the needs of each client. However, typically a full co-ordination will include all, or a mixture of the services listed on the right:

In addition, all our full wedding co-ordination clients receive:

- ✓ Assistance with legal requirements
- ✓ Help with designing the Marriage or Civil Partnership ceremony
- ✓ Venue searches
- ✓ Help with selecting Photographers, Florists, Caterers, Transport etc
- ✓ Ideas for venue decoration and/or theming, wedding favours etc
- ✓ Suggestions for entertainment, live music, children's entertainment etc
- ✓ Help with planning (and sticking to) your budget
- ✓ Booking and negotiating prices with the suppliers you choose
- ✓ Sending of invitations and monitoring replies
- ✓ Assistance with seeking bridal wear and accessories
- ✓ Help with arranging accommodation for guests
- ✓ Advice on traditions and etiquette
- ✓ Liaising with all suppliers and venues on your behalf
- ✓ Help with writing text for the invitations, order of service, menus etc
- ✓ Assistance with table planning
- ✓ Attendance of your co-ordinator on the day of the wedding to supervise set up and ensure the day runs smoothly.

A FREE 5-page, password-protected wedding website

And

A FREE copy of the 'Weddings Co-ordinated Guide to Planning Your Wedding'

We realise that putting your trust in someone else to arrange such an important and personal event is a very big decision to make. However we spend a lot of time getting to know you and finding out exactly what you want and you can be confident that we never lose sight of the fact that it is your wedding and all the final decisions are yours.

Weddings Co-ordinated Limited
The Hawthorns, Oxhill Road, Tysoe, Warwickshire, CV35 0SX

Tel: 0845 310 12 19
Email: info@weddingsco-ordinated.co.uk
www.weddingsco-ordinated.co.uk

