



## Our 'Final Countdown' Service

For even the most organised of couples the last few weeks of planning are usually the most stressful. Even though all the most important suppliers have been booked there are lots of final details to sort out, finishing touches to be thought about, final dress fittings and meetings with suppliers to be attended, thank you letters for presents to be written and guest lists to be constantly updated as replies start to come in. You will also be planning your honeymoon (don't forget to sort out your passport if you are changing your name) and, of course, the hen and stag nights need to be arranged. In addition to this, unbelievably, a large percentage of couples also choose this time to move home in preparation for starting a fresh life together. All this activity, not to mention the emotional turmoil of excitement and nerves as the big day approaches.

Regardless of whether or not we have helped you during the early stages of planning your wedding, we can take over the co-ordination of these final hectic weeks allowing you some important time to relax and concentrate on looking and feeling your best in preparation for your wedding.

Typically getting involved between 6-8 weeks before the wedding we will:

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| ✓ <b>Help you to source those final finishing touches</b>   | ✓ <b>Assist with any seating plans for the ceremony and reception</b>  |
| ✓ <b>Make contact with all the suppliers you have engaged and ensure they know what they are doing and when they are doing it.</b>  | ✓ <b>Discuss any special requirements with your band/disco (eg: first dance etc)</b>   |
| ✓ <b>If you have booked our services in advance of the invitations going out you can make us your RSVP address so that we can take charge of queries from guests, receive replies and chase any stragglers.</b> | ✓ <b>Liaise with your best man, ushers and bridesmaids to ensure they know what their duties are both on the day and after (eg returning any hire clothes etc)</b> |
| ✓ <b>Arrange accommodation, transport and any pre/post wedding entertainment for guests as required</b>   | ✓ <b>Be available in the week leading up to the wedding by phone 24/7 for last minute hiccups, settling of nerves, final questions etc.</b>                        |
| ✓ <b>Remind you when final payments are due to your suppliers</b>   | ✓ <b>Arrange your wedding rehearsal</b>  |
| ✓ <b>Notify caterers/venue of final numbers</b>   | ✓ <b>Be there on the day to make sure everything is set up correctly and that all runs according to plan.</b>  |

